

Agreement for Tax Services

This agreement is between Stoepker & DeVries CPA LLC and _____,
(Taxpayer). Stoepker & DeVries CPA LLC and Taxpayer agree to the following:

1. Taxpayer has engaged Stoepker & DeVries CPA LLC to prepare their 2017 federal, state and city (if applicable) income tax returns. Stoepker & DeVries CPA LLC will file all eligible returns electronically at no additional charge.
2. Stoepker & DeVries CPA LLC fees are not based on your income or your tax refund. Fees are based on the forms and time needed to complete your return. Taxpayer agrees to pay for the services performed before the completed returns are electronically filed. No return will be E-filed without payment in full. Cash, check, Visa, Mastercard or Discover are accepted.
3. Taxpayer understands that no tax return information will be disclosed to any person or for any purpose not specifically allowed by law or by subsequent approval from Taxpayer.
4. If Stoepker & DeVries CPA LLC makes an error, we will correct the error at no additional charge. If our error results in a penalty, we will try to have the penalty abated, and if not successful, we will pay the penalty. Taxpayer is responsible for any additional tax and interest that may be due.
5. Tax returns are subject to review by the various taxing authorities. Stoepker & DeVries CPA LLC will be available to represent you or consult with you, should an examination of Taxpayer's return occur. There may be additional fees, depending on the circumstances and scope of the work for this examination.
6. Taxpayer understands that Stoepker & DeVries CPA LLC is not engaged to and will not audit or otherwise verify any information, but will make reasonable effort to make sure the income and deductions provided by Taxpayer are correct and may ask for clarification. Stoepker & DeVries CPA LLC is not responsible for disallowed deductions or additional unreported income and the resulting taxes, penalties or interest.
7. Stoepker & DeVries CPA LLC has permission to contact Taxpayer by phone, fax, mail and/or email regarding questions of the tax return items or other related correspondence.

At any time during 2017, did you have a financial interest of \$10,000 or more in any type of foreign investments (bank, securities, or brokerage accounts, etc.) located in a foreign country. Taxpayer ___Yes ___No Spouse ___Yes ___No

I reviewed my bank information for direct deposit of any refunds. Yes___ No___

I understand the terms of this engagement, as outlined above, and agree with it. Please sign below and contact us if you have any questions. **Thank you for your confidence in our ability to serve you.**

Taxpayer _____ Date _____ Spouse _____ Date _____
(If joint return, both spouses must sign)